

Job Description: Mortgage Adviser

Location: Manchester

Job Description

- Contacting clients and setting up meetings, either within an office environment or in clients' homes or business premises.
- Conducting in-depth reviews of clients' mortgage circumstances, current provision and future aims.
- Analysing information and preparing plans best suited to individual clients' requirements.
- Researching the marketplace and providing clients with information on new and existing products and services.
- Designing mortgage strategies.
- Assisting clients to make informed decisions.
- Researching information from various sources, including providers of financial products.
- Reviewing and responding to clients changing needs and financial circumstances.
- Promoting and advising mortgage products to meet given or negotiated sales targets.
- Working within a team.
- Communicating with other professionals, such as estate agents, solicitors and valuers.
- Keeping up to date with financial products and legislation.
- Contacting clients with news of new mortgage products or changes to legislation that may affect their future plans.
- Meeting the regulatory aspects of the role, e.g. requirements for disclosure, costs of the services provided and also the advised products.

Qualities

- Professional
- Trustworthy
- Self-motivated
- Able to work as part of a team
- Looking to develop their knowledge and skills

Contact:

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